



Universiteit Leiden

Course and Examination Regulations

Valid from 1 September 2015

Master's Programme Education and Child Studies

These course and examination regulations have been drawn up in accordance with Section 7.13 of the Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] (*WHW*) (henceforth the Act) and additional quality stipulations as set out in the framework document Leiden University Register of Study Programmes [*Leids universitair register opleidingen*].

Pursuant to Section 7.14 of the Act the Faculty Board regularly evaluates the course and examination regulations and assesses, for the purpose of monitoring and, if necessary, adjusting the study load, the time it takes students to comply with the regulations. In conformity with Section 9.18 of the Act, the department teaching committee is assigned the task of annually assessing how the course and examination regulations are implemented.

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Chapter 1 General Provisions

Article 1.1 Scope of the Regulations

These regulations apply to the teaching and examinations of the master's degree programme Education and Child Studies hereinafter referred to as the programme.

The programme is instituted in the Faculty of Behavioural Sciences of Leiden University, hereinafter referred to as: the Faculty, and is taught in Leiden by the Institute of Education and Child Studies.

Article 1.2 Definitions

In these regulations, the following definitions apply:

- a. Board of Admissions: The Board, appointed by the Faculty Board, that is responsible for assessing which applicants will be granted admission to the master's programme. The Board applies the entry requirements, specified in these regulations and, where appropriate, in accordance with the maximum number specified by the Executive Board pursuant to Section 7.30b (3) under (b) of the Act;
- b. Board of Examiners: The Board of Examiners of the programme, established and appointed in accordance with Section 7.12a of the Act;
- c. Component: A component of the programme as defined in Section 7.3 of the Act. The course load of each component is expressed as whole credits. all components involve an end-of-course examination;
- d. Credit: The unit expressing the course load of a course component pursuant to the Act. According to the ECTS, one credit equals 28 hours of study;
- e. ECTS: The European Credit Transfer System;
- f. E-prospectus: The electronic prospectus containing specific and binding information about the programme. The e-prospectus is included as an attachment to these regulations;
- g. Examination [tentamen]: An evaluation of the knowledge, understanding and skills of the student with respect to a particular component, and an assessment thereof, in accordance with Section 7.10 of the Act, by at least one examiner appointed for this purpose by the Board of Examiners. An examination may consist of more than one component;
- h. Examiner: The person appointed by the Board of Examiners to conduct examinations, in accordance with Section 7.12c of the Act;
- i. Final examination [examen]: The interim examinations [tentamens] related to the components of the programme, including, where the Board of Examiners has so decided, an examination in accordance with Section 7.10 (2) of the Act carried out by the Board itself;
- j. Final grade: Grade used to indicate a particular average score or ability;

- k. Leiden University Register of Study Programmes [*Leids universitair register opleidingen*]: Register¹ of the programmes offered by Leiden University, maintained under the supervision of the Executive Board, referred to in Article 7 of the Executive and Management Regulations;
- l. Level: The level of a component according to the abstract structure as defined in the framework document of the Leiden University Register of Study Programmes;¹
- m. Practical: Practical assignment as defined in Section 7.13 (2) (d) of the Act, in one of the following forms:
- writing a Master's Project
 - writing a paper or creating an artistic outcome,
 - conducting a research assignment,
 - participating in fieldwork or an excursion,
 - completing a traineeship, or
 - taking part in another educational activity aimed at acquiring particular skills;
- n. Programme: A coherent set of components, aimed at achieving well-defined objectives in the area of knowledge, understanding and skills that a graduate of the programme is expected to have acquired. Each programme ends with a final examination.
- o. Student: A person enrolled at Leiden University for the purpose of taking courses, and/or sitting examinations and final examinations of the programme;
- p. Working day: Monday to Friday, excluding public holidays;
- q. The Act: The Higher Education and Research Act [*Wet op het hoger onderwijs en wetenschappelijk onderzoek*] (WHW).

Other terms have the meaning assigned to them in the Act.

Article 1.3 Codes of conduct

1.3.1 The programme and its courses are subject to the rules established in the Code of Conduct for Teachers and Students in ICT-supported Education,² as well as (additional) faculty codes of conduct.

1.3.2 The Code of Conduct relating to the Behaviour of Teachers and Students³ applies. This Code is intended to create a framework for a good, safe and stimulating work and study environment within Leiden

¹ The Leiden University Register of Study Programmes [*Leids universitair register opleidingen*] framework document can be found on the following website: www.onderwijs.leidenuniv.nl/onderwijsbeleid

² The Code of Conduct for Teachers and Students in ICT-supported education was adopted by the Executive Board on 30 June 2005 and can be found on the following website: www.regulations.leiden.edu/education-students/code-of-conduct-in-ict-supported-education.html

³ The Code of Conduct for the Behaviour of Teachers and Students was adopted by the Executive Board on 19 October 2010 and can be found on the following website: <http://media.leidenuniv.nl/legacy/gedragscode-omgangsvormen.pdf>

University, in which teachers and students associate with each other respectfully and in which mutual acceptance and trust are important values.

Chapter 2 Description of the Programme

Article 2.1 Objectives of the Programme

The Master's Programme in Education and Child Studies is an academic programme in one of the sub-disciplines of Education and Child Studies. Advancing the scientific training of the students is of central importance. The instruction focuses on:

- Substantial knowledge of and insight in domain-relevant content, knowledge and strategies;
- The motivation for, and active performance of scientific research to obtain new knowledge, skills and insights into a specific sub-discipline of Education and Child Studies;
- Scientifically grounded reflection or actions, applying:
 - general/specific scientific methods or techniques;
 - scientific argumentation, i.e., well thought-through sharpening or updating of professional practice on the basis of the results of scientific research.

Article 2.2 Specialisations

The programme offers the following specialisations:

- Child and Family Studies
- Clinical Child and Adolescent Studies/Orthopedagogiek
- Learning Problems and Impairments
- Educational Studies
- Special Needs Children in Education/ Kinderen met Leer- en Gedragsproblemen in het Onderwijs
- Applied Neuroscience in Education and Child Studies
- Forensic Family Studies/Forensische Gezinspedagogiek.

Article 2.3 Achievement Levels

Graduates of the programme have reached the following achievement levels.

1 *Substantive knowledge*

A graduate of the Master's programme

1.1 has profound knowledge of the various theories and methodological approaches common within the domain of one of the specialisations offered by the Master's programme;

1.2 is able to analyse and conceptualise questions and problems in one of the specialisations offered by the Master's programme;

1.3 has the capacity to identify a theoretical framework suitable for addressing problems and issues relevant for one of the specialisations offered by the Master's programme;

1.4 has knowledge of models and methods of prevention and intervention relevant for one of the specialisations offered by the Master's programme;

1.5 is acquainted with the professional field of the Master's specialisation.

2 Research methods and statistics

A graduate of the Master's programme

2.1 is competent in methodological and technical research skills that are current in Education and Child Studies in general, and in the Master's specialisation in particular;

2.2 is able to independently design, organise, and conduct research in one of the specialisations of the Masters' programme;

2.3 is able to critically evaluate aspects of study design and methodology in empirical research.

3 Academic skills

A graduate of the Master's programme has developed and is able to independently apply the following academic skills:

3.1 describing and analysing practical and theoretical issues in human development from both a scientific and an ethical point of view;

3.2 analysing and evaluating scientific literature critically to establish its practical or theoretical relevance;

3.3 formulating a consistent line of reasoning, based on scientific arguments;

3.4 reporting orally and in writing on issues in human development both in an academic and in a professional context.

4 Professional conduct

A graduate of the Master's programme is trained in professional conduct according to the NVO (Association of Educationalists in the Netherlands) professional code. He/she is able to:

4.1 connect scientific knowledge and insights to practical issues in human development;

4.2 analyse child-raising and/or educational issues and establish appropriate professional strategies;

4.3 collaborate with others and take responsibility in a professional team;

4.4 independently acquire new knowledge and insights relevant in a professional context;

4.5 reflect on his/her own learning process and substantiate choices.

Article 2.4 Structure of the Programme

The programme offers both full-time and part-time tuition. The part-time programme is offered as a daytime programme.

Article 2.5 Study Load

The course load of the programme is 60 credits.

Article 2.6 **Start of the Programme; Uniform Structure of the Academic Year**

The programme starts on 1 September and 1 February of every year. As far as the courses that make up the programme are concerned, the programme is based on the uniform structure of the academic year, with the academic year being divided into semesters.⁴

Article 2.7 **Final Examination of the Programme**

The programme includes a final examination.

Article 2.8 **Language of Instruction**

In line with the Code of Conduct on the Language of Instruction and Examination [*Gedragscode voertaal*⁵] the language(s) of instruction and examination of the programme are Dutch and English.

Students are expected to have an adequate command of the language(s) of instruction of the programme.

Article 2.9 **Quality**

The programme is accredited by the Accreditation Organisation of the Netherlands and Flanders (NVAO)⁶ and complies with the applicable national and international quality requirements, and with the quality standards with regard to teaching set out in the framework document Leiden University Register of Study Programmes.

Chapter 3 Curriculum

Article 3.1 **Compulsory Components**

3.1.1 The programme includes compulsory components totalling a study load of 60 credits. These components are listed per specialisation in Appendix A.

3.1.2 The e-prospectus further specifies the actual structure of the programme, i.e. the study load, the level, the content and the structure of the curriculum components.

Article 3.2 **Freedom of Choice**

3.2.1 Not applicable.

3.2.2 Not applicable.

3.2.3 Not applicable.

3.2.4 Students who are enrolled in the programme can put together their own programme by combining components offered by an institution to which a final examination is attached. This requires the permission of the most appropriate Board of Examiners. In granting this permission, this Board of

⁴ The uniform semester structure and the accompanying explanatory notes were adopted by the Executive Board on 14 October 2004 and revised on 12 January 2010.

⁵ The Code of Conduct on the Language of Instruction and Examination [*Gedragscode voertaal*] was adopted by the Executive Board on 28 May 2013 and can be found on the following website: [media.leidenuniv.nl/legacy/language of instruction.pdf](http://media.leidenuniv.nl/legacy/language%20of%20instruction.pdf)

⁶ The Accreditation Organisation of the Netherlands and Flanders.

Examiners also indicates under which programme of the institution the chosen programme should fall.⁷ If necessary, the Executive Board will mandate a Board of Examiners to take this decision.

Article 3.3 Practicals

3.3.1 The e-prospectus lists for each component which practicals they include, what the nature of these practicals is, and the students' workload for these practicals, as well as whether participation in these practicals is mandatory for entry to the examination of the component. The Board of Examiners may grant exemption from a practical, in which case the Board may or may not impose alternative requirements.

3.3.2 The e-prospectus specifies the scope and study load of the Master's project. It also contains a description of the standards that the Master's project must meet and the further procedure applying to the supervision.

Article 3.4 Participation in Components

Participation in programme components takes place in order of registration, with the provision that students who are enrolled in a programme are guaranteed admission to the obligatory courses of that programme.

Article 3.5 Dissemination of Study Material

3.5.1 Students are not allowed to make audio or video recordings of lectures without the explicit prior permission of the relevant lecturer. Should such permission be granted, the student is only legally allowed to use the recording for his/her own use; all forms of duplication or publication of the recordings are prohibited.

3.5.2 Students are not allowed to disseminate or publish study materials in any shape or form. Students are only authorised to use the materials for their personal use.

3.5.3 Students are not allowed to disseminate or publish exams or grading keys in any shape or form.

Chapter 4 Examinations, Final Examination and Subsequent Education

Article 4.1 Frequency of Examinations

4.1.1 Examinations will be held twice during the academic year for each component offered in that year.

4.1.2 Not applicable.

4.1.3 If the mark for a component is made up of several partial marks, it is possible to deviate from the number of examinations as referred to in 4.1.1, on the condition that the student is at least given the opportunity to successfully complete the component by means of a representative resit test. Where applicable, this is specified in the e-prospectus.

4.1.4 In accordance with Section 7.13, second paragraph under (h) of the Act, the e-prospectus specifies the dates of the examinations.

⁷ In accordance with Section 7.3d of the Act ('Individual curriculum in higher education').

4.1.5 Not applicable

4.1.6 Not applicable.

4.1.7 In special cases, the Board of Examiners may allow for an additional resit, at the student's request.

4.1.8 If the examination at the end of a component has been completed successfully, and a student takes the resit of this examination without having obtained permission to do so from the Board of Examiners, the results of the last examination will not be assessed.

Article 4.2 **Obligatory Sequence**

Not applicable.

Article 4.3 **Examination Formats**

4.3.1 The e-prospectus states whether an examination or partial examination will take the form of a written or oral test, or a skills test.

4.3.2 In special cases, at the request of the student, the Board of Examiners may allow the student to take the examination in a manner that deviates from that prescribed in the e-prospectus.

4.3.3 Students with a disability or chronic illness may take examinations in a manner that has been adjusted as far as possible to accommodate their particular disability. These adjustments may not affect the quality or level of difficulty the examination. If necessary, the Board of Examiners will seek expert advice, as provided for in the Protocol on Studying with a Disability, before reaching a decision.

4.3.4 The Board of Examiners will decide on requests to adjust the manner in which examinations are taken.

4.3.5 The examination will take place in Dutch/English, in accordance with the Code of Conduct on the Language of Instruction and Examination [*Gedragscode voertaal*].

4.3.6 Students will be assessed on an individual basis in case of presentations, research, reports or other course activities that require students to work in groups.

4.3.7 The Master's project will be presented in the obligatory Master's project presentation.

Article 4.4 **Oral Examinations**

4.4.1. An oral examination may involve only one student at a time, unless the Board of Examiners has decided otherwise.

4.4.2. Oral examinations are public, unless the Board of Examiners or the examiner concerned has decided otherwise, owing to special circumstances, or unless the student has lodged an objection.

Article 4.5 **Rules set by the Board of Examiners**

4.5.1 In accordance with Section 7.12b (3) of the Act, the Board of Examiners sets out Rules concerning the execution of their tasks and responsibilities and the measures they can take in this respect.

4.5.2 The Board of Examiners guarantees the right of a student to appeal against decisions of the Board or the examiners.

4.5.3 In addition, the Board of Examiners is responsible for formulating a procedure for the appointment of a first and second supervisor for the final report, as well as the procedure for assessing the final report and how the responsibilities, including determining the grade, are divided between the first and the second supervisor.

Article 4.6 **Assessment**

- 4.6.1 Immediately after an oral examination, the examiner will form his or her assessment and will hand the student a written notification of the outcome.
- 4.6.2 The examiner will mark any written examination or other test within fifteen working days after the date of an examination or test, and provide the administration office of the institute with the information necessary to give the student a written notification of the examination results.
- 4.6.3 If the examiner is unable to comply with the period of 15 working days specified in article 4.6.2, the student will be notified thereof within the specified time limit. The student will also be informed of the relevant procedure in such cases.
- 4.6.4 The result of the examination will be expressed as a whole number or a number with one decimal between 1.0 and 10.0, including both limits. The result will not be expressed as a number between 5.0 and 6.0.
- 4.6.5 The result of the examination is considered to be a pass if the result is 6.0 or higher.
- 4.6.6 The successful completion of a practical may qualify as the successful completion of an examination in the sense of Section 7.10 of the Act.
- 4.6.7 The written or electronic notification of the examination result informs students of their right to inspect their marked examination papers as referred to in Article 4.8 below and of the appeals procedure.
- 4.6.8 Not applicable.

Article 4.7 **Period of Validity of Results**

- 4.7.1 Every examination and exemption granted has a validity period of 3 years for full-time students and 4 years for part-time students.
- 4.7.2 The Board of Examiners may, in accordance with the guidelines it has formulated, and at the request of the examination candidate, extend the period of validity by one year each time (Article 4.9 of the Rules and Regulations of the Board of Examiners).
- 4.7.3 The validity period referred to in paragraphs 4.7.1 and 4.7.2 begins on 1 September of the academic year following the date on which the grade or exemption was granted.

Article 4.8 **Access to Marked Examinations and Evaluation**

- 4.8.1 Students have the right to view their marked examination for a period of thirty days following the publication of the results of a written examination.
- 4.8.2 During the period referred to in 4.8.1, the examination questions and assignments, as well as – if possible – the marking criteria, may be inspected.
- 4.8.3 The marked test will be reviewed at the request of the student. The opportunity to do so will be announced together with the examination results.
- 4.8.4 The Board of Examiners is authorised to decide whether the test will be reviewed collectively or individually.
- 4.8.5 The Board of Examiners determines where and when the review will take place.
- 4.8.6 Students who, due to circumstances beyond their control, are unable to attend the review meeting referred to in paragraph 4.8.3 will be granted another opportunity to review the test, if possible within the period referred to in 4.8.1.

Article 4.9 **Exemption from Examinations and/or Practicals**

4.9.1 At the student's request and following consultation with the examiner involved, the Board of Examiners may grant the student exemption from one or more examinations or practicals under the following conditions:

- The student has successfully completed, at a university or an institute of higher professional education, a programme component that is similar in content and level to the component for which the student requests exemption, or
- The student has demonstrated, through relevant work or professional experience, that he or she has acquired sufficient skills and knowledge in relation to the relevant component.

Article 4.10 **Final Examination**

4.10.1 The student will be awarded a diploma by the Board of Examiners once it becomes clear that the final examination has been successfully completed and the student is in possession of a bachelor's degree as referred to Article 5.2.1 or Article 5.3.1, or a proof of admission as referred to in Article 5.1.

4.10.2 The Board of Examiners is entitled to perform an additional test of the knowledge, understanding and skills of the examination candidate and assess the results.

4.10.3 Graduation will not take place before the Executive Board has declared that all procedural requirements (including the requirement to pay tuition fees) have been met. One diploma will be awarded for each programme. It is recorded on the diploma that the specialisation of the programme has been delivered by Leiden University.

4.10.4 Pursuant to the regulations⁸ referred to in Section 7.11 (3) of the Act, a student who is entitled to graduate may ask the Board of Examiners to postpone the graduation.

4.10.5 This request must be submitted within five working days of the student being informed of his or her examination results via the appropriate form.

4.10.6 The Board of Examiners will approve the request if the student has not been enrolled in the programme for longer than 4 years. In exceptional cases, the Board of Examiners may decide to act otherwise.

4.10.7 A supplement written in English complying with the agreed European standard format is attached to the degree certificate. The certificate also includes a translation of the certificate and a Latin certificate.

Article 4.11 **The Degree**

4.11.1 A degree of Master of Science is awarded to persons who have passed the final examination of the programme.

4.11.2 The degree certificate states the degree awarded.

Article 4.12 **Final Grade**

4.12.1 Every result of a final examination is awarded a final grade.

⁸ Leiden University Regulation on postponement of graduation: <http://www.reglementen.leidenuniv.nl/onderwijs-onderzoek/regeling-uitstel-afastuderen-uniersiteit-leiden.html>

- 4.12.2 The final grade is determined on the basis of the weighted average of all the examinations, with the exception of components for which an exemption has been granted and components for which the student only obtained proof of attendance. Components which were completed in other departments including departments abroad have to be approved by the Board of Examiners.
- 4.12.3 The weighted average of all grades is determined by multiplying the number of study credits (EC) for each component by the grade awarded for this component, then totalling these figures, and finally dividing the result by the number of study credits obtained.
- 4.12.4 The diploma and the diploma supplement will contain the ‘cum laude’ distinction if the following conditions are met:
- All components have been completed with a minimum grade of 6.0.
 - The weighted average grade of the student is 8.0 or higher.
 - The grade for the master’s thesis is 8.0 or higher.
- 4.12.5 The diploma and diploma supplement will specify the ‘summa cum laude’ distinction if the following conditions are met:
- All components have been completed with a minimum grade of 6.0.
 - The student has a weighted average grade of 9.0 or higher.
 - The grade for the master’s thesis is 9.0 or higher.
- 4.12.6 In exceptional cases, the Board of Examiners may decide to award a distinction, on the condition that the grades obtained do not diverge from the specifications in paragraphs 4 and 5 above by more than 0.5 points. These exceptional cases might involve such considerations as the development of the student throughout his/her study programme, possible exceptional performances on the part of the student in completing the final assignment or thesis, or other relevant exceptional circumstances.
- 4.12.7 If a student has been subject to a disciplinary measure as a result of irregularity, fraud or plagiarism, no distinction will be awarded.

Article 4.13 Further Education

The diploma awarded grants access to a PhD track.

Chapter 5 Access and admission to the Programme

Section 5.1 Admission

Article 5.1 Confirmation of Admission

- 5.1.1 A confirmation of admission can be issued by the Faculty Board if the student fulfils the entry requirements specified in Articles 5.2 and 5.3 in so far as the maximum number of enrolled students as determined by the Executive Board for the programme is not exceeded.
- 5.1.2 The confirmation of admission must be applied for according to the rules set out in the Regulations for Admission to the Master’s programmes.⁹

⁹ The Regulation on Admission to Master’s Programmes can be found on the following website: www.reglementen.leidenuniv.nl/onderwijs-onderzoek/regeling-toelating-masteropleidingen.html

Article 5.2 **Admission to the 2015-2016 Academic Year**

5.2.1 Without prejudice to the stipulations of Article 5.1.1 regarding maximum capacity, direct admission is granted to persons who are in possession of the bachelor's degree Pedagogische Wetenschappen obtained at Leiden University.

5.2.2 Without prejudice to the stipulations in Article 5.1.1 regarding maximum capacity, persons will be granted admission to the programme if they:

- possess the skills, understanding and knowledge that are required for earning the bachelor's degree referred to in article 5.2.1;
- have earned the degree of Bachelor at a university not being a university of professional education, or demonstrate to meet the requirements for such a degree;
- are sufficiently proficient in the language(s) of instruction. For Master specialisations in English a TOEFL score of at least 600 (paper based) 250 (computer based) 100 (internet based) or an IELTS test of at least level 7 is required. International candidates who wish to be admitted to the specialisations Forensic Family Studies, Clinical Child and Adolescent Studies and Special Needs Children in Education must have proof of their proficiency in Dutch: listening B2; reading B2; spoken interaction B2; spoken production B2; writing B2 (Dutch language test level 6 of The Leiden Language Centre).

5.2.3 Not applicable.

Article 5.3 **Admission to the 2016-2017 Academic Year**

5.3.1 Without prejudice to the stipulations of Article 5.1.1 regarding maximum capacity, direct admission is granted to persons who are in possession of the bachelor's degree Pedagogische Wetenschappen obtained at Leiden University.

5.3.2 Without prejudice to the stipulations in Article 5.1.1 regarding maximum capacity, persons will be granted admission to the programme if they:

- possess the skills, understanding and knowledge that are required for earning the bachelor's degree referred to in article 5.2.1;
- have earned the degree of Bachelor at a university not being a university of professional education, or demonstrate to meet the requirements for such a degree;
- are sufficiently proficient in the language(s) of instruction. For Master specialisations in English a TOEFL score of at least 600 (paper based) 250 (computer based) 100 (internet based) or an IELTS test of at least level 7 is required. International candidates who wish to be admitted to the specialisations Forensic Family Studies, Clinical Child and Adolescent Studies and Special Needs Children in Education must have proof of their proficiency in Dutch: listening B2; reading B2; spoken interaction B2; spoken production B2; writing B2 (Dutch language test level 6 of The Leiden Language Centre).

5.3.3 Not applicable.

Article 5.4 Deficiencies

5.4.1 Students who possess a bachelor's degree or an equivalent diploma but who nevertheless still have a deficiency of 15 study credits, can be admitted to the programme if they can reasonably be expected to meet the entry requirements within an acceptable period of time.

5.4.2 Students who still have deficiencies as referred to in 5.4.1 may follow the programme, once they have been admitted, but they may not take any final examinations or examinations that are specified by the Faculty Board in their decision to allow admission.

5.4.3 For admission as referred to in 5.4.1, the Board of Admissions will formulate a remedial programme with examination opportunities.

5.4.4 If a student is admitted to the programme on the grounds of 5.4.1, the tests that must be completed in order to fulfil the entry requirements do not in any way form part of the curriculum of the master's programme.

Article 5.5 Bridging Programmes (Pre-masters)

5.5.1 The Institute of Education and Child Studies has compiled a Pre-master's programme in order to make up for deficiencies for the following target groups:

- Bachelors and Masters with a degree obtained at a Dutch university for professional education.
- Bachelors and Masters with a degree obtained at an international university.

5.5.2. Information on the Pre-master's programme may be obtained from the Institute of Education and Child Studies.

Chapter 6 Student Supervision and Study Advice

Article 6.1 Student Progress Report

6.1.1 The Institute administration maintains records of the study results of individual students.

6.1.2 The Institute administration provides each student at request with an overview of the study results obtained.

6.1.3 If, in the opinion of the Institute, a student has a serious delay compared with the nominal study progress, the department will draw the student's attention to the possibility of support in formulating a study plan.

Article 6.2 Introduction and Student Supervision

The Institute provides an introduction and counselling for all students.

Article 6.3 Supervision of the Final Report

6.3.1 The student will make a plan for the final thesis together with the supervisor as referred to in 3.3.2. This plan will be based on the study load specified for this component in the appendix referred to in 3.3.2.

6.3.2 The plan referred to in 6.3.1 will also specify the frequency and manner of supervision.

Article 6.4 Professional-level Sports

Students who play a sport at professional level are offered the opportunity to adjust their study programme to their sporting activities wherever possible. The department will determine who falls within this category in line with the guidelines drawn up by the Executive Board.

Article 6.5 Disability or Chronic Illness

Where possible, students with a disability or chronic illness are offered the opportunity to adjust their study programme in accordance with the limitations arising from their disability or illness. These adjustments will be made as far as possible in accordance with the limitations resulting from their disability or illness but may not affect the quality or level of difficulty of a course unit or the examination programme.

Article 6.6 Stay Abroad and Traineeship

For students who may suffer from a demonstrable delay in their studies as a result of a stay abroad or traineeship that has been approved by the Board of Examiners, particular measures will be put in place to limit the delay.

Chapter 7 Transitional Provisions

Article 7.1 Provisions Concerning Students Previously Enrolled in the Programme

7.1.1 As of 1 September 2012, the Course and Examination Regulations apply for the duration of one year for those students who are enrolled in the programme for the first time.

7.1.2 Not applicable.

7.1.3 Not applicable.

7.1.4 If components as referred to in 3.1.1 and 3.2 of the Course and Examination Regulations pursuant to 7.1.1, 7.1.2 or 7.1.3 are no longer offered, the Board of Examiners will indicate components to replace them. If necessary, components may be proposed that are offered by another institution.

Chapter 8 Final Provisions

Article 8.1 Amendments

8.1.1 Amendments to these regulations are implemented by a separate order of the Faculty Board with the prior consent of the Faculty Council.

8.1.2 Amendments to these regulations which apply to a particular academic year will be implemented before the beginning of that year and published in the prescribed manner, unless earlier implementation of an amendment to the regulations is strictly necessary and in all reasonableness does not harm the students' interests.

8.1.3 Amendments to these regulations may not adversely affect any prior decision pertaining to students taken by the Board of Examiners on the basis of these regulations.

Article 8.2 **Publication**

The Institute is responsible for publishing these regulations, the rules and guidelines set by the Board of Examiners, and any amendment to these articles via the university website.

Article 8.3 **Entry into Force**

These regulations will enter into force on 1 September 2015.

Appendices

Appendix A: Compulsory components – including course load and level (3.1.1)

Component/Vak	Ects	Level/Niveau	Specialisation/ Specialisatie *	Language of instruction/Voertaal
Attachment: state of the art	5	600	CFS	English
Child care, experts, and parents: historical trends	5	500	CFS	English
Internship Child and Family Studies	10	400	CFS	Dutch and English
Practice of empirical research/Praktijk van het empirisch onderzoek	5	400	All specialisations	Dutch and English
Prevention, intervention, early childhood education and parent education	5	500	CFS	English
Family process and developmental psychopathology	5	600	CFS	English
Child abuse and neglect: neurobiological consequences and intervention	5	500	CFS, ANECS, FFS	English
Preventie, family mediation en behandeling in de forensische context	5	500	FFS	Dutch
Forensische gezinspedagogiek: ontwikkelingspsychopathologie en diagnostiek	5	500	FFS	Dutch
Stage forensische gezinspedagogiek	20	400	FFS	Dutch
Masterproject	20	500	All specialisations	Dutch and English
Diagnostiek en behandeling: inleiding	5	500	CCAS, LPI	Dutch
Klinische vaardigheden (Diagnostiek en behandeling)	5	500	CCAS, LPI	Dutch
Neuroscience (Clinical assessment and treatment)	5	500	CCAS, ANECS	English
Mensen met een verstandelijke beperking (Diagnostiek en behandeling)	5	500	CCAS	Dutch
Autismespectrumstoornissen (Diagnostiek en behandeling)	5	500	CCAS	Dutch

Learning problems and impairments (Clinical assessment and treatment)	5	500	LPI	Dutch
Methods and instruments in cognitive and affective neuroscience.	5	500	ANECS	English
Developmental Clinical Neuroscience	5	600	ANECS	English
Jeugdhulpverlening (Diagnostiek en behandeling)	5	500	CCAS	Dutch
Stage orthopedagogiek	20	400	CCAS	Dutch
Learning problems and impairments: research and practice	5	500	LPI	English
Internship learning problems and impairments	15	400	LPI	Dutch and English
Learning, cognition and the brain	5	500	ES, ANECS	English
Learning and instruction	5	500	ES, LP (international track)	English
Developing educational practices	5	500	ES	English
Internship educational studies	15	400	ES	Dutch and English
Kinderen met speciale onderwijsbehoeften	5	500	SNCE	Nederlands
Learning and ongoing evaluation of learning	5	500	SNCE, ES, LP (international track)	English
Stage kinderen met leer- en gedragsproblemen in het onderwijs	15	400	SNCE	Dutch
Internship applied neuroscience in education and child studies	10	400	ANECS	English

- * ANECS = Applied Neuroscience in Education and Child Studies
CCAS = Clinical Child and Adolescent Studies/Orthopedagogiek
SNCE= Specials Needs Children in Education/Kinderen met Leer- en Gedragsproblemen in het Onderwijs
CFS = Child and Family Studies
ES = Educational Studies
LPI = Learning Problems and Impairments
FFS = Forensic Family Studies/Forensische Gezinspedagogiek