Course and Examination Regulations

Valid from 1 september 2014

Master’s Programme Education and Child Studies

These course and examination regulations have been drawn up in accordance with Section 7.13 of the Higher Education and Research Act [Wet op het hoger onderwijs en wetenschappelijk onderzoek] (WHW) (henceforth the Act) and additional quality marks as set out in the framework document Leiden University Register of Study Programmes [Leids universitair register opleidingen].

Pursuant to Section 7.14 of the Act the faculty board regularly evaluates the course and examination regulations and assesses, for the purpose of monitoring and, if necessary, adjusting the study load, the time it takes students to comply with the regulations. In conformity with Section 9.18 of the Act, the department teaching committee is assigned the task of annually assessing how the course and examination regulations are implemented.

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Chapter 1  General Provisions

Article 1.1  Scope of the Regulations

These regulations apply to the teaching and examinations of the master’s degree programme Education and Child Studies, hereinafter referred to as the programme. The programme is instituted in the Faculty of Social and Behavioural Sciences of Leiden University, hereinafter referred to as: the faculty, and is taught in Leiden by the Institute of Education and Child Studies.

Article 1.2  Definitions

In these regulations, the following definitions apply:

a. Admissions Board: The Board, appointed by the Faculty Board, which has as its task, by applying the entry requirements, specified in these regulations and in accordance with the number specified by the Executive Board pursuant to Section 7.30b (3) under (b) of the Act, to assess which applicants will be granted admission to the master’s programme;

b. Board of Examiners: The Board of Examiners of the programme, established and appointed in accordance with Section 7.12a of the Act;

c. Component: A study unit of the programme as defined in Section 7.3 of the Act. The course load of each component is expressed as whole credits. Every component involves an end-of-course examination;

d. Credit: The unit expressing the course load of a course component pursuant to the Act. According to the ECTS one credit equals 28 hours of studying;

e. ECTS: The European Credit Transfer System;

f. E-prospectus: The electronic prospectus containing specific and binding information about the programme;

g. Examination [tentamen]: An evaluation of the knowledge, understanding and skills of the student with respect to a particular component, and an assessment thereof, in accordance with Section 7.10 of the Act, by at least one examiner appointed for this purpose by the Board of Examiners. An examination can consist of more than one component;

h. Examiner: The person appointed by the Board of Examiners to conduct examinations, in accordance with Section 7.12c of the Act;

i. Final examination [examen]: The interim examinations [tentamens] linked to the components of the programme, including, where the Board of Examiners has so decided, an examination in accordance with Section 7.10 (1) of the Act carried out by the Board itself;

j. Leiden University Register of Study Programmes [Leids universitair register]: Register of the programmes offered by Leiden University, maintained under the supervision of the Executive Board, referred to in Article 7 of the Executive and Management Regulations;

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1 The framework document Leids universitair register opleidingen [Leiden University Register of Study Programmes] can be found at the following website: www.onderwijs.leidenuniv.nl/onderwijsbeleid
opleidingen]: The level of a component according to the abstract structure as defined in the framework document of the Leiden University Register of Study Programmes;

l. Practical: Practical assignment as defined in Section 7.13 (2) (d) of the Act, in one of the following forms:
   - the writing of a thesis,
   - the writing of a paper, the design and implementation of a project, or the creation of a technological design,
   - the implementation of a research assignment,
   - the participation in fieldwork or an excursion,
   - the completion of a traineeship, or
   - the taking part in another educational activity aimed at acquiring particular skills;

m. Programme: A coherent set of components, aimed at the realisation of well-defined goals in the area of knowledge, understanding and skills that a graduate of the programme is supposed to have acquired. Each programme ends with a final examination.

n. Student: a person registered with Leiden University for the purpose of taking courses, and/or the sitting of examinations and the taking of examinations of the programme;


p. Working day: Monday to Friday, excluding public holidays;

Other terms have the meaning assigned to them in the Act.

Article 1.3 Codes of conduct

1.3.1 The Code of Conduct for Teachers and Students in ICT-supported Education, as well as (additional) faculty codes of conduct, apply to the programme and its courses.

1.3.2 The Code of Conduct relating to the Behaviour of Teachers and Students applies and is intended to create a framework for a good, safe and stimulating work and study environment within Leiden University, in which teachers and students associate with each other respectfully and in which mutual acceptance and trust are important values.

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2 The Code of Conduct for Teachers and Students in ICT-supported education was adopted by the Executive Board on 30 June 2005 and can be found on the following website: www.regulations.leiden.edu/education-students/code-of-conduct-in-ict-supported-education.html

3 The Code of Conduct for the Behaviour of Teachers and Students was adopted by the Executive Board on 19 October 2010 and can be found at the following website: http://media.leidenuniv.nl/legacy/gedragscode-omgangsvormen.pdf
Chapter 2   Description of the Programme

Article 2.1  **Objectives of the Programme**

The Master’s Programme in Education and Child Studies is an academic programme in one of the sub-disciplines of Education and Child Studies. Advancing the scientific training of the students is of central importance. The instruction focuses on:

- Substantial knowledge of and insight in domain-relevant content, knowledge and strategies;
- The motivation for, and active performance of scientific research to obtain new knowledge, skills and insights into a specific sub-discipline of Education and Child Studies;
- Scientifically grounded reflection or actions, applying:
  - general/specific scientific methods or techniques;
  - scientific argumentation, i.e., well thought-through sharpening or updating of professional practice on the basis of the results of scientific research.

Article 2.2  **Specialisations**

The programme offers the following specialisations:

- Child and Family Studies
- Clinical Child and Adolescent Studies/Orthopedagogiek
- Learning Problems and Impairments
- Educational Studies
- Coach for Learning and Development
- Applied Neuroscience in Education and Child Studies
- Forensic Child and Family Studies/Forensische Gezinspedagogiek.
Article 2.3  Achievement Levels

Graduates of the master’s programme in Education and Child Studies will possess the knowledge, skills and attitudes described below. Within the established time limits, and by means of the prescribed forms of assessment, they will give evidence that they have mastered the required knowledge, skills and attitudes.

A Master in Education and Child Studies will possess the following knowledge and skills:

1. analysing and conceptualising questions and problems in one of the specialisations the master’s programme covers, and reporting on them orally and in written form, both for an audience with an academic background (e.g., in scientific journals) and for a lay audience;

2. designing, organising, conducting and reporting on research in one of the specialisations in the master’s programme;

3. understanding and evaluating state-of-the-art research in the domain of Education and Child Studies and scientific literature in the field. For this purpose a Master is competent in methodological and technical research skills that are customary in Education and Child Studies in general, and in the master’s specialisation in particular;

4. formulating relevant strategies and alternative courses of action to solve a professional problem;

5. collecting and critically evaluating scientific literature, establishing its relevance and summarising its core ideas;

6. writing a scientifically and ethically responsible description and analysis of practical and theoretical pedagogical problems;

7. analysing (both in written form and orally) and influencing problematic child-raising and/or educational situations in the family, school, society and social work institutions;

8. reading and understanding professional literature in English;

9. designing and conducting research designs, independently and in a group setting;

10. critically analysing and evaluating research reports;

11. formulating a consistent vision or discourse in writing, making use of suitably balanced scientific arguments;

12. communicating in an effective and professional manner, both orally and in written form, regarding issues relevant to the profession;

13. receiving and processing feedback on his or her performance;

14. collaborating with others, taking a leadership role in a team and stimulating the members of that team.
At the same time graduates will have mastered academic attitudes, demonstrated by:

15. an inquisitive, critical, scrutinising stance;

16. the capacity and motivation to apply scientific knowledge and insights to child-rearing and educational problems;

17. the capacity and motivation to acquire new knowledge and insights, doing so with a high degree of independence;

18. critical reflection on the implications of ethically responsible scientific action, both one's own and that of others.

19. graduates have mastered the knowledge, skills and attitude to either be accepted for a research programme (doctoral course) in the field of Education and Child Studies, or to be able to practise a profession in a field in which educational scientists can be employed, or be admitted to a post-graduate professional training programme.

Graduates will also have given proof of professional conduct.

20. In the context of diagnosis and treatment and in academic research situations, professional conduct will be assessed in the obligatory components of all Master’s degree specialisations in which relevant aspects of professional conduct can be observed, discussed and assessed. Professional conduct will be assessed on the basis of the student’s observable behaviour and reflection on this behaviour, with regard to the student’s future professional practice as an educationalist and to the NVO (Association of Educationalists in the Netherlands) professional code. This involves the following aspects: handling tasks/work, relating to others, relating to oneself, and the student’s reflection on these aspects. The assessment method will be regulated by the Board of Examiners of the Institute of Education and Child Studies, and laid down in the Rules and Regulations.

Article 2.4 Structure of the Programme

The programme offers full-time, part-time and dual tuition. The part-time programme is offered as a daytime course.

Article 2.5 Study Load

The course load of the programme is 60 credits.

Article 2.6 Start of the Programme; Uniform Structure of the Academic Year

The programme starts on 1 September and 1 February of every year. As far as courses are concerned, the programme is based on the uniform structure of the academic year, with the academic year being divided into semesters. The uniform structure of the academic year and the explanatory notes to the new semester structure were adopted by the Executive Board on 14 October 2004 and reviewed on 12 January 2010.
Article 2.7  **Final Examination of the Programme**

The programme includes a final examination.

Article 2.8  **Language of Instruction**

In compliance with the Code of Conduct on the Language of Instruction and Examination [Gedragscode voertaal] the language(s) of instruction and examination in the programme are Dutch and English.

Students are expected to have an adequate command of the language(s) of instruction of the programme.

Article 2.9  **Quality**

The programme is accredited by the Accreditation Organisation of the Netherlands and Flanders (NVAO) and complies with the applicable national and international quality requirements, and with the quality standards with regard to teaching set out in the framework document Leiden University Register of Study Programmes.

**Chapter 3  Curriculum**

Article 3.1  **Compulsory Components**

3.1.1 The programme includes compulsory components totalling a study load of 60 credits. These components are listed per specialisation in Appendix A.

3.1.2 The e-prospectus contains a further specification of the study load, the level, the contents and the structure of the curriculum components.

Article 3.2  **Freedom of Choice**

3.2.1 Not applicable.

3.2.2 Not applicable.

3.2.3 Not applicable.

3.2.4 A student who is enrolled for the programme can, with the permission of the most apt Board of Examiners, put together a programme consisting of components which are taught by an institution to which a final examination is attached. In granting permission, the Board of Examiners will also indicate under which programme of the institution this programme is intended to fall.\(^7\)

Article 3.3  **Practicals**

3.3.1 The e-prospectus lists for each component which practicals they include, what the nature of these practicals is, and the student’s workload for these practicals, as well as whether participation in these practicals is mandatory.

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\(^5\) The Code of Conduct on the Language of Instruction and Examination [Gedragscode voertaal] was adopted by the Executive Board on 28 May 2013 and can be found on the following website: media.leidenuniv.nl/legacy/language_of_instruction.pdf

\(^6\) In accordance with the ‘abstract structure’ as described in the framework document Leiden University Register of Study Programmes.

\(^7\) In accordance with Section 7.3d of the Act (‘free programme in Academic Education’).
practicals is mandatory for entry to the examination of the component. Please also refer to Appendix B. The Board of Examiners may grant exemption from a practical, in which case the Board may or may not impose alternative requirements.

3.3.2 The e-prospectus specifies the scope and study load of the final thesis. It also contains a description of the standards that the final thesis must meet and the further procedure applying to the supervision.

Article 3.4  Participation in courses

Participation in courses takes place in order of registration, with the provision that students who are registered in a programme are guaranteed access to the obligatory courses of that programme.

Article 3.5  Recording Lectures

Students are not allowed to make audio or video recordings of lectures without explicit prior permission from the relevant lecturer. Should such permission be granted, the student is only legally allowed to use the recording for his/her own use; all forms of duplication or publication of the recordings are prohibited.

Students are prohibited from all forms of duplication or publication of course materials. The materials are for students’ own use only.

Chapter 4  Examinations, Final Examination and Further Education

Article 4.1  Frequency of Examinations

4.1.1 For each component offered in an academic year, examinations will be held twice during that year.

4.1.2 Not applicable.

4.1.3 Not applicable.

4.1.4 In accordance with Section 7.13, second paragraph under (h) of the Act, the examination dates have been included in the schedule on www.fsw.leidenuniv.nl > pedagogische wetenschappen > rooster.

4.1.5 Not applicable.

4.1.6 Not applicable.

4.1.7 In special cases, the Board of Examiners may allow for an additional resit, at the student’s request.

4.1.8 If an examination has been passed successfully, the opportunity to do a resit for this particular component lapses. Should a student nevertheless take part in a resit without explicit permission from the Board of Examiners, no grade will be given. The result of the first test will remain valid.

Article 4.2  Obligatory Order

Not applicable.

Article 4.3  Examination Formats

4.3.1 The e-prospectus states whether assessment may take place by means of either a written or oral examination or a skills test.
4.3.2 In special cases, on request of the student, the Board of Examiners may allow the student to take the examination in a manner that deviates from the one prescribed in the e-prospectus.

4.3.3 Students with a disability or chronic illness may take examinations in a manner that has been adjusted to their particular disability, in order to accommodate their disability as much as possible. These adjustments may not affect the quality or level of difficulty the examination. If necessary, the Board of Examiners will seek expert advice, as provided for in the Protocol on Studying with a Disability, before reaching a decision.

4.3.4 The Board of Examiners decides upon requests to adjust the manner in which examinations are taken.

4.3.5 The examination shall take place in the Dutch or English language, in accordance with the Code of Conduct on the Language of Instruction and Examination [Gedragscode voertaal].

4.3.6 Students will be assessed on an individual basis if a component involves presentations, research, reports or other course activities that require students to work in groups.

4.3.7 The thesis will be presented in the Master’s project presentation.

Article 4.4   Oral Examinations

4.4.1. An oral examination may involve only one student at a time, unless the Board of Examiners has decided otherwise.

4.4.2. Oral examinations are public, unless the Board of Examiners or the examiner concerned has decided otherwise, owing to special circumstances, or unless the student objects.

Article 4.5   Rules set by the Board of Examiners

4.5.1 In accordance with Section 7.12b (3) of the Act, the Board of Examiners has set out rules concerning the execution of their tasks and responsibilities and the measures they can take in this respect. The Board of Examiners has formulated a number of rules and regulations for this contingency.

4.5.2 The Board of Examiners guarantees the right of a student to appeal against decisions of the Board or the examiners.

4.5.3 In addition, the Board of Examiners is responsible for formulating a procedure for the appointment of a first and second supervisor for the final report, as well as the procedure surrounding the assessment of the final report and how the responsibilities, including determining the mark, are divided between the first and the second supervisor.

Article 4.6   Assessment

4.6.1 Immediately after the oral examination, the examiner shall inform students of their results and hand them a written notification of these results.

4.6.2 Within fifteen working days after the date of the examination or test, the examiner shall mark any written examination or other test and provide the administration office of the department with the information necessary to present the student with a written or electronic notification of the examination results.

4.6.3 If the examiner is unable to comply with the period of 15 working days specified in article 4.6.2, the student shall be notified thereof within said time limit. The student shall also be informed of the relevant procedure in such cases.
4.6.4 The result of the examination shall be expressed as a whole or fractional number with one decimal
between 1.0 and 10.0, including both limits. The result shall not be expressed as a number between 5.0
and 6.0.

4.6.5 The examination is considered to be successfully completed if the result is 6.0 or higher.

4.6.6 The successful completion a practical may qualify as the successful completion of an examination in the
sense of Article 7.10 of the Act.

4.6.7 The written or electronic notification of the examination result informs students of their right to inspect
their marked examination papers referred to in Article 4.8 below and of the appeals procedure.

4.6.8 Not applicable.

Article 4.7  Period of Validity of Results

4.7.1 Every examination and exemption granted has a validity period of 3 years for full-time students and 4
years for part-time students.

4.7.2 The Board of Examiners may, in accordance with the guidelines it has formulated, and at the request of
the examination candidate, extend the period of validity by one year each time (Article 4.9 of the Rules
and Regulations of the Board of Examiners).

Article 4.8  Access to Marked Examinations and Evaluation

4.8.1 Students have the right to view their marked examination for a period of thirty days following the
publication of the results of a written examination.

4.8.2 During the period referred to in 4.8.1, the examination questions and assignments, as well as – if possible
– the marking criteria, may be inspected.

4.8.3 The marked test will be evaluated at the request of the student. The opportunity to do so will be
announced together with the examination results.

4.8.4 The Board of Examiners is authorised to decide whether the test will be evaluated collectively or
individually.

4.8.5 The Board of Examiners determines where and when the evaluation will take place.

4.8.6 Students who, due to circumstances beyond their control, are unable to attend the evaluation referred to
in paragraph 4.8.3 shall be granted another opportunity for evaluation, if possible within the period
referred to in 4.8.1.

Article 4.9  Exemption from Examinations and/or Practicals

At the student’s request and after consultation with the examiner involved, the Board of Examiners may grant
the student exemption from one or more examinations or practicals under the following conditions:
  ▪ The student has successfully completed, at a university or an institute of higher professional education, a
    programme component that is similar in content and level to the component for which the student
    requests exemption, or
  ▪ The student has demonstrated, through relevant work or professional experience, that he or she has
    acquired sufficient skills and knowledge in relation to the relevant component.

Article 4.10  Final Examination

4.10.1 The student will be awarded a diploma by the Board of Examiners once he or she can provide
sufficient proof that all the tests of the final examination have been successfully completed and the
student is in possession of a bachelor’s degree as referred to Article 5.1 or a proof of admission as referred to in Article 5.2.

4.10.2 The Board of Examiners is entitled to perform an additional test of the knowledge, understanding and skills of the examination candidate and assess the results.

4.10.3 Graduation does not take place before the Executive Board has declared that all procedural requirements (including the requirement to pay tuition fees) have been met. One diploma will be awarded for each programme. It is recorded on the diploma that the programme or the specialisation has been delivered by Leiden University.

4.10.4 Pursuant to the regulations referred to in Section 7.11 (3) of the Act a student who is entitled to graduate may ask the Board of Examiners to postpone the event, as long as the enrolment period for the programme in question has not exceeded the nominal duration of studies plus one year.

4.10.5 This request must be submitted within five working days of the student receiving his or her examination results. In this request the student must state when he or she wishes to graduate.

4.10.6 The Board of Examiners can also approve the request if not approving it would lead to extreme unfairness.

4.10.7 A supplement written in English complying with the agreed European standard format is attached to the degree certificate. The certificate also includes a translation of the certificate and a Latin certificate.

Article 4.11 The Degree

4.11.1 A degree of Master of Science is awarded to those who have passed the final examination of the programme.

4.11.2 The degree certificate states the degree awarded.

Article 4.12 Distinctions

4.12.1 The Board of Examiners may attach a distinction to the result of a final examination.

4.12.2 The distinction is determined on the basis of the weighted average of all the components, with the exception of the components for which an exemption was granted and components for which the student only obtained proof of attendance.

4.12.3 The weighted average of all grades is determined by multiplying the number of study credits (EC) of each component by the highest grade awarded for this component, then adding these up, and finally dividing the result by the number of study credits obtained.

4.12.4 The diploma and the diploma supplement will contain the ‘cum laude’ distinction if the following conditions are met:

- All courses were completed with a minimum grade of 7.0.
- The weighted average of the student is 8.0 or higher.
- The grade for the master’s thesis is 8.0 or higher.
- The master’s final examination was completed within three years.

4.12.5 The diploma and diploma supplement will contain the ‘summa cum laude’ distinction if the following conditions are met:

- All courses must be completed with a minimum grade of 8.0.
- The student must have a weighted average grade of 9.0 or higher.
- The master’s thesis was graded 9.0 or higher.
• The master’s final examination was completed within two years.

4.12.6 Other considerations may play a role in determining whether a student is awarded a distinction. Examples include such aspects as the development of the student throughout his/her study programme, possible exceptional performances on the part of the student in completing the final assignment or thesis, or other relevant exceptional circumstances.

4.12.7 If a student was found guilty of fraud in the course of his or her studies, he or she will not be awarded a distinction.

4.12.8 The distinction awarded by the Board of Examiners may not deviate by more than 0.5 credits from the distinction indicated by the weighted average.

Article 4.13 Further Education

The diploma awarded grants access to the PhD track.

Chapter 5 Admission to the Programme

Section 5.1 Admission

Article 5.1 Confirmation of Admission

5.1.1 A confirmation of admission can be issued by the Faculty Board if the student fulfils the entry requirements specified in Article 5.2 in so far as the maximum number of enrolled students as determined by the Executive Board for the programme is not exceeded.

5.1.2 The confirmation of admission must be applied for according to the rules set out in the Regulations for Admission to the Master’s programmes.\(^8\)

Article 5.2 Admission to the academic year 2014-2015

5.2.1 Direct admission is granted to persons who are in possession of the bachelor’s degree Pedagogische Wetenschappen obtained at Leiden University. This applies to admission to the 2014-2015 academic year in the course of the year. Without prejudice to the stipulations of Article 5.1.1 regarding maximum capacity, persons who are in possession of (one of) the following degree(s) are granted direct admission to the programme:

- possess the skills, understanding and knowledge that are required for earning the bachelor’s degree referred to in article 5.2.1;
- have earned the degree of Bachelor at a university not being a university of professional education, or demonstrate to meet the requirements for such a degree;
- are sufficiently proficient in the language(s) of instruction. For Master specialisations in English a TOEFL score of at least 600 (paper based) 250 (computer based) 100 (internet based) or an IELTS test of at least level 7 is required; writing proficiency in English at the pre-university education level. International candidates who wish to be admitted to the specialisations Forensic Child and Family Studies and Clinical

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\(^8\) The Regulations for Admission to Master’s Programmes of Leiden University was established by the Executive Board on 27 April 2005 and modified by degree on 20 December 2005, 6 March 2007, 6 November 2007, 16 December 2008 and 29 May 2012; it can be found on the following website: www.reglementen.leidenuniv.nl/onderwijs-onderzoek/regeling-toelating-masteropleidingen.html
Child and Adolescent Studies must have proof of their proficiency in Dutch: listening B2; reading B2; spoken interaction B2; spoken production B2; writing B2.

5.2.2 Not applicable.
5.2.3 Not applicable.

Article 5.3  **Admission to the academic year 2015-2016**

5.3.1 Not applicable.
5.3.2 Not applicable.
5.3.3 Not applicable.

Article 5.4  **Deficiencies**

5.4.1 Students who possess a bachelor’s degree or an equivalent diploma but who nevertheless still study credits worth of deficiencies, can be admitted to the programme if it can be reasonably expected that they will be able to meet the entry requirements within a reasonable period of time.

5.4.2 Students who still have deficiencies as referred to in 5.4.1 may follow the course, after being admitted to the programme, but they many not take final examinations or examinations which are specified by the Faculty Board in their decision to allow admission.

5.4.3 For admission as referred to in 5.4.1, the Admissions Board will formulate a catching up programme with examination opportunities.

5.4.4 If on the grounds of 5.4.1 a student is admitted to the programme, the tests which must be completed in order to fulfil the entry requirements do not in any way form part of the curriculum of the master’s programme.

Article 5.5  **Bridging Programmes (Premasters)**

5.5.1 The institute has compiled a Pre-master’s programme in order to make up for deficiencies for the following target groups:
- Bachelors and Masters with a degree obtained at a Dutch university for professional education.
- Bachelors and Masters with a degree obtained at an international university.

5.5.2 Information on the Pre-master’s programme may be obtained from the institute of Education and Child Studies.

**Chapter 6  Student Counselling and Study Advice**

Article 6.1  **Student Progress Report**

6.1.1 The institute administration keeps records of the study results of individual students.

6.1.2 The institute administration provides each student at request with a copy of the results obtained.

6.1.3 If, in the opinion of the institute, the students is seriously lagging behind compared with the required study progress, the department will draw the student’s attention to the possibility of support in formulating a study plan.
Article 6.2  Introduction and Student Counselling

The institute provides an introduction and counselling for all students.

Article 6.3  Supervision of the Final Assignment

6.3.1 The student makes a plan for the final assignment together with the supervisor as referred to in 3.3.2. This plan is based on the study load specified for this component in the appendix referred to in 3.3.2.

6.3.2 The plan referred to in 6.3.1 also specified the frequency and manner of supervision.

Article 6.4  Professional Sports

Students who play sports at a professional level are offered the opportunity to adjust their study programme to their sporting activities wherever possible. The department follows the guidelines drawn up by the Executive Board to determine who fits into this category.

Article 6.5  Disability or chronic illness

Where possible, students with a disability or chronic illness are offered the opportunity to adjust their study programme in accordance with the limitations resulting from their disability or illness. These adjustments will be made as much as possible in accordance with the limitations resulting from their disability or illness but may not affect the quality or level of difficulty of a course unit or the examination programme.

Article 6.6  Stay Abroad and Traineeship

For students who as a result of a stay abroad or traineeship which was approved of by the Board of Examiners may suffer from a demonstrable delay in their studies, measures will be taken to limit the delay.

Chapter 7  Transitional Provisions

Article 7.1  Provisions Concerning Students Previously Enrolled in the Programme

7.1.1 As of 1 September 2012, for students who are enrolled in the programme for the first time, the Course and Examination Regulations apply for the duration of one year.

7.1.2 Not applicable.

7.1.3 Not applicable

7.1.4 If components as referred to in 3.1.1 and 3.2 of the Course and Examination Regulations applicable pursuant to 7.1.1 and 7.1.2 are no longer on offer, the Board of Examiners will indicate components to replace them. If necessary, components may be indicated that are offered by another institution.

Chapter 8  Final Provisions

Article 8.1  Amendments

8.1.1 Amendments to these regulations are implemented by a separate order of the Faculty Board with the prior consent of the Faculty Council.
8.1.2 Amendments to these regulations which apply to a particular academic year shall be implemented before the beginning of that year and published in the prescribed manner, unless earlier implementation of an amendment to the regulations is strictly necessary and in all reasonableness does not harm the students’ interests.

8.1.3 Amendments to these regulations may not adversely affect any prior decision pertaining to students taken by the Board of Examiners on the basis of these regulations.

Article 8.2  **Publication**

The department is responsible for the publication of these regulations, of the rules and guidelines set by the Board of Examiners, and of any amendment to these articles via the university website.

Article 8.3  **Entry into Force**

These regulations will enter into force on 1 September 2014.
## Appendices

### Appendix A: Compulsory components – including course load and level (3.1.1 and 3.3.2)

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<td>600</td>
<td>CFS</td>
<td>English</td>
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<tr>
<td>Child raising, experts, and parents: historical trends</td>
<td>5</td>
<td>500</td>
<td>CFS</td>
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<tr>
<td>Internship Child and Family Studies</td>
<td>10</td>
<td>400</td>
<td>CFS</td>
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<tr>
<td>Practice of empirical research</td>
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<td>500</td>
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* ANECS = Applied Neuroscience in Education and Child Studies  
CCAS = Clinical Child and Adolescent Studies  
CLD = Coach for Learning and Development  
CFS = Child and Family Studies  
ES = Educational Studies  
LPI = Learning Problems and Impairments  
FCFS = Forensic Child and Family Studies
Appendix B: Course components that include a practical (3.3.1)

Information about components containing a practical with mandatory attendance is included in the prospectus: [www.studiegids.leidenuniv.nl](http://www.studiegids.leidenuniv.nl) > Masteropleidingen >

- Education and Child Studies
- Education and Child Studies: Child and Family Studies
- Education and Child Studies: Clinical Child and Adolescent Studies
- Education and Child Studies: Coach for Learning and Development
- Education and Child Studies: Educational Studies
- Education and Child Studies: Learning Problems and Impairments
- Education and Child Studies: Applied Neuroscience in Education and Child Studies
- Education and Child Studies: Forensic Child and Family Studies