COURSE AND EXAMINATION REGULATIONS

Valid from 1 September 2016

Master’s Programme Political Science

These course and examination regulations have been drawn up in accordance with the Higher Education and Research Act (henceforth the Act) and the following Leiden University regulations:

- the Leiden Register of Study Programmes Framework Document
- the Academic Calendar
- the Regulations for Student Registration, Tuition Fees and Examination Fees
- the Regulations for Admission to Master’s Programmes

Pursuant to Article 7.14 of the Act, the Faculty Board regularly evaluates the Course and Examination Regulations (henceforth the OER) and considers, for the purpose of monitoring and adjusting the study load, how much time it takes students to comply with them. In accordance with Article 9.18 of the Act, the departmental committee is assigned the task of annually assessing the implementation of the OER.

Contents

2. Description of the Programme
3. Curriculum
4. Examinations, Final Examination and Further Education
5. Admission to the Programme
6. Student Counselling and Study Advice

Appendices

- e-Prospectus: https://studiegids.leidenuniv.nl/en/
- Appendix 1a: Instructional Components of the Master’s Specialisation in Political Science
- Appendix 1b: Instructional Components of the Master’s Specialisation in International Organisation
- Appendix 2a: February Start Master’s Specialisation in Political Science
- Appendix 2b: February Start Master’s Specialisation in International Organisation
- Appendix 3: Evening Programme Master of Science in Political Science
Chapter 1  General Provisions

Article 1.1  Scope of the regulations

These regulations apply to the teaching and examinations of the Master’s degree programme in Political Science, henceforth referred to as the programme.

The programme is instituted in the Faculty of Social and Behavioural Sciences of Leiden University, henceforth referred to as the Faculty, and is taught in Leiden by the Institute of Political Science.

Article 1.2  Definitions

In these regulations the following definitions apply:

a. the Act: the Higher Education and Research Act [Wet op het hoger onderwijs en wetenschappelijk onderzoek] (WHW);

b. Board of Admissions: the board established by the Faculty Board whose duty it is to determine which applicants may be admitted to this master's programme by applying the entry requirements pursuant to Article 7.30b, first and third paragraph, of the Act and the University Regulations for Admission to Master's Programmes;

c. Board of Examiners: The Board of Examiners for the programme, established and appointed in accordance with Article 7.12a of the Act;

d. component: a unit of study in the programme, as defined in Article 7.3 of the Act. The study load of each component is expressed in whole credits. Each component is associated with an examination;

e. credit: the unit expressing the study load of a component pursuant to the Act. According to the ECTS, one credit equals 28 hours of study;

f. degree classification: further degree classification by the Board of Examiners;

g. ECTS: the European Credit Transfer System;

h. e-Prospectus: the electronic prospectus containing specific and binding information about the programme. The e-Prospectus is part of these regulations and included as an attachment to these regulations;

i. examination: an inspection of the knowledge, understanding and skills of the student with respect to a particular component, and an assessment thereof (in accordance with Article 7.10 of the Act) by at least one examiner appointed for this purpose by the Board of Examiners. An examination may consist of several constituent examinations;

j. examiner: the person appointed by the Board of Examiners to conduct examinations, in accordance with Article 7.12c of the Act;

k. final examination: the examinations associated with the components belonging to the programme, insofar as the Board of Examiners has determined this, including a review to be carried out by the Board of Examiners, as referred to in article 7.10, second paragraph, of the Act;

l. first reader/supervisor: the first examiner to read and assess the thesis/final paper/final report;
m. **Leiden Register of Study Programmes:** register of the programmes offered by Leiden University\(^1\), maintained under the supervision of the Executive Board, as referred to in Article 7 of the Executive and Management Regulation;

n. **level:** the level of a component according to the abstract structure as defined in the Leiden Register of Study Programmes framework document\(^4\);

o. **nominal duration of study:** the study load in years of study as established in the Central Register of Degree Programmes;

p. **portfolio:** a monitoring and assessment file that makes it possible for students to (1) demonstrate that they have attained a sufficient level of academic education to be awarded the degree; (2) record their personal process of academic learning during the programme; and (3) receive appropriate supervision and study advice;

q. **practical:** a practical assignment as defined in Article 7.13, second paragraph, in point (d), of the Act, that takes one of the following forms:
   - writing a thesis/final paper/final report
   - writing a paper
   - carrying out a research assignment
   - participating in fieldwork or an excursion
   - completing an internship, or
   - participating in another educational activity aimed at acquiring particular skills;

r. **programme:** the programme to which the OER relate: a coherent set of components aimed at achieving clearly defined objectives relating to the knowledge, understanding and skills that a graduate of the programme is expected to have acquired. Each programme is associated with a final examination;

s. **second reader/supervisor:** the second examiner to read and assess the thesis/final paper/final report;

t. **student:** a person enrolled at Leiden University in order to follow the courses and/or sit the examinations and final examinations associated with the programme;

u. **working day:** Monday to Friday, excluding the official public holidays;

v. **EC:** European credits;

w. **political science specialisation:** the MSc's Political Science programme, for pragmatic reasons referred to as political science specialisation;

x. **international organisation specialisation:** specialisation as part of the MSc Political Science programme;

y. **master’s thesis:** the result of one of the practicals referred to under q.

The other definitions have the meaning that the Act ascribes them.

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\(^1\) *The Leiden Register of Study Programmes Framework Document*
Article 1.3 Codes of conduct

1.3.1 The Leiden University Code of Conduct on Standards of Behaviour between Lecturers and Students\(^2\) is applicable. The aim of this code is to create a framework for a good, safe and stimulating work and study environment within Leiden University, in which lecturers and students respect each other and in which mutual acceptance and trust are important values.

1.3.2 The Leiden University Regulations on ICT and Internet Use\(^3\) are also applicable. These regulations define what is considered appropriate use of ICT and internet and how usage checks will be made. They also explain which conduct is not tolerated and that consequences that apply.

Chapter 2 Description of the Programme

Article 2.1 Objectives of the programme

The programme has the following objectives:

- the broadening and deepening of knowledge, understanding, skills and use of methodology in the area of political science;
- the furtherance of academic training;
- preparation for an academic career and/or post-graduate education;
- preparation for a career, e.g. in politics, governmental organisations, public administrations, public service, interest associations, the media, consultancy, and (international) business.

Article 2.2 Specialisations

The programme has the following specialisations:

- Political Science (Conflict & Cooperation)
- International Organisation

Article 2.3 Learning outcomes

Graduates of the programme have attained the following learning outcomes, listed according to the Dublin descriptors:

a. Knowledge and understanding

Graduates of the programme are expected to demonstrate knowledge and understanding of the 'State of the Art' in Political Science (with a particular emphasis on the field of International Organisation for the graduates of the specialisation in International Organisation). The master’s programme builds upon the qualifications of Political Science Bachelor degrees or a degree in a related field, and extends this knowledge and understanding towards developing and applying original ideas, often within a research context.

b. Applying knowledge and understanding

The master’s programme aims to provide additional knowledge and understanding which is geared towards problem-solving in new or unfamiliar environments within the broader scholarly and applied context.

c. Judgement

By time of the completion of the master’s programme, graduates are expected to have the ability to integrate the knowledge and understanding they have acquired during the study for handling complexity, and formulating judgements with incomplete or limited information. The master’s training is also expected to include reflections on the social and ethical responsibilities that arise from the applied side of Political Science.

\(^2\) Regulations of University Leiden
\(^3\) The Leiden University Regulations on ICT and Internet Use
d. Communication
Graduates of the master’s programme will be able to communicate the conclusions of their scholarly research, their knowledge and understanding to an audience beyond traditional academia. The master’s training will provide them with the necessary presentation skills.

e. Learning Skills
The learning skills acquired during the master’s programme will allow students to continue to think analytically, study independently, and work autonomously as well as collectively.

Article 2.4 Structure of the programme
The programme offers full-time tuition.

Article 2.5 Study load
The programme has a study load of 60 ECTS credits.

Article 2.6 Start of the programme; uniform structure of the academic year
The programme starts on 1 September and 1 February of each year. In terms of the courses, the programme is based on the university semester system and comprises 42 teaching weeks.

Article 2.7 Final examinations in the programme
The programme is associated with a final examination.

Article 2.8 Language of instruction
In compliance with the Code of Conduct on the Language of Instruction\(^4\) the language of instruction and examination in the programme is English. Students are expected to have an adequate command of the language of instruction and examination in the programme, in accordance with the requirements stated in Article 5.2.3. As appropriate, the Faculty publishes the OER in English for English-taught programmes.

Article 2.9 Quality
The programme is accredited by NVAO\(^5\) and meets the applicable national and international quality requirements for degree programmes. The programme’s teaching also meets the quality standards set out in the Leiden Register of Study Programmes Framework Document.

Chapter 3 Curriculum

Article 3.1 Compulsory components
3.1.1 The Political Science specialisation includes compulsory components worth a total study load of 10 credits. The International Organisation specialisation includes compulsory components worth a total study load of 20 credits. These compulsory components include the pre-defined components from which students are obliged to choose.

3.1.2 The e-Prospectus further specifies the actual structure of the programme, i.e. the study load, level, contents and structure of the components in the curriculum.

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\(^4\) The Code of Conduct on the Language of Instruction was adopted by the Executive Board on 28 May 2013
\(^5\) The Accreditation Organisation of the Netherlands and Flanders
Article 3.2 Optional components

3.2.1 In addition to the components referred to in 3.1.1, students from the Political Science specialisation select components (three seminars of 10 credits each plus a thesis seminar of 20 credits) worth a total study load of 50 credits within the master Political Science specialisation. In addition to the components referred to in 3.1.1, students from the International Organisation specialisation select components (two seminars of 10 credits each) from within the Political Science specialisation plus a thesis seminar of 20 credits from within the International Organisation specialisation) worth a total study load of 40 credits.

3.2.2 The Board of Examiners must approve the student’s selection of components.

3.2.3 In addition to the component taught at this university, and subject to the approval the Board of Examiners, students may select component offered by other Dutch or foreign universities, or component offered by another legal entity offering accredited undergraduate higher education programmes.

3.2.4 Students who are enrolled in the programme can assemble their own programme of component that are taught by the institution as long as a final examination is associated with these. They will require the permission of the most appropriate Board of Examiners. When granting such permission, this Board of Examiners also indicates to which University programme the programme is considered to belong. If necessary, the Executive Board appoints a Board of Examiners to take this decision.

Article 3.3 Practicals

3.3.1 For each component, the e-Prospectus specifies which practicals are included, the nature and scope of the student’s workload for these practicals and whether participation in them is a condition of entry to the examination for the component. The Board of Examiners may grant a student exemption from a practical, in which case the Board may choose to apply alternative conditions.

3.3.2 The e-Prospectus specifies the scope and study load of the final assignment/thesis/final report, and the requirements that the final assignment/thesis/final report must meet.

Article 3.4 Allocation to components

Students are allocated to programme components in order of registration, with the provision that students who are enrolled in a programme and register for programme components within the set registration period are guaranteed access to the compulsory components of the programme.

Article 3.5 Distribution of study material

3.5.1 Students are not permitted to make audio or video recordings of lectures without the explicit prior permission of the relevant lecturer. Should such permission be granted, students are only legally permitted to use the recording for their own use; all forms of distribution or publication of the recordings are prohibited.

3.5.2 Students are prohibited from all forms of distribution or publication of study materials. The materials are for students’ own use only.

Chapter 4 Examinations, Final Examination and Further Education

Article 4.1 Frequency of examinations

4.1.1 Examinations are held twice during the academic year for each component offered in that year. The Board of Examiners determines the manner of resit for practicals.

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6 In accordance with Section 7.3d of the Act (‘Individual curriculum in higher education’).
4.1.2 If a component involves a practical, students may only sit the examination as referred to in paragraph 4.1.1 if they have passed the practical, unless the Board of Examiners decides otherwise.

4.1.3 If the mark for a component results from several partial marks, it is possible to deviate from the number of examinations as referred to in article 4.1.1. In this case article 3.3 of the Examination Rules and Regulations relating to the degree programmes in Political Science applies.

4.1.4 In accordance with Article 7.13, second paragraph under (h) of the Act, the e-Prospectus specifies the dates of the examinations.

4.1.5 Not applicable.

4.1.6 In departure from Article 4.1 and at a student’s request, the Board of Examiners may in exceptional circumstances allow an additional resit.

4.1.7 If a student has passed an examination linked to a given component but nevertheless resits this examination without the permission of the Board of Examiners, the result of the last sitting will not be assessed.

Article 4.2 Obligatory sequence

4.2.1 The e-Prospectus specifies whether there are any examinations that students may not sit until they have passed the examinations for one or more other components.

4.2.2 For the components and their attendant examinations which must be completed in a given sequence, the Board of Examiners may in special cases, and following a substantiated written request by the student, agree to an alternative sequence.

Article 4.3 Form of examination

4.3.1 The e-Prospectus states whether an examination or the constituent examinations for a component will be in the form of a written, oral or other examination.

4.3.2 Students with a disability or chronic medical condition will be given the opportunity to apply for individual examination arrangements adjusted to their particular disability or condition. These arrangements may not affect the quality or level of difficulty the examination. If necessary, the Board of Examiners will seek expert advice, as referred to in the Protocol on Studying with a Disability, before reaching a decision.

4.3.3 In special cases, the Board of Examiners may, at the request of the student and within the scope of OER, permit a student to sit an examination in another manner than specified in the e-Prospectus.

4.3.4 Examinations are held in the language(s) of instruction for this programme that are specified in the OER. At the request of the student, the Board of Examiners may permit him or her to sit an examination in another language.

Article 4.4 Oral examinations

4.4.1 Students take oral examinations individually, unless the Board of Examiners decides otherwise.

4.4.2 Oral examinations are public, unless the Board of Examiners or the examiner concerned decides otherwise owing to special circumstances, or unless the student objects.

Article 4.5 Rules set by the Board of Examiners

4.5.1 In accordance with Article 7.12b, third paragraph, of the Act, the Board of Examiners establishes rules concerning the performance of its tasks and responsibilities and the measures it can take in this respect.

4.5.2 The Board of Examiners must guarantee that students are entitled to appeal against decisions of the Board of Examiners or the examiners.
Article 4.6  Assessment

4.6.1 The examiner will determine the mark immediately after an oral examination has been conducted. The student will be informed of this through the University study progress system.

4.6.2 The examiner will mark any written examination or constituent examination within fifteen working days of the day on which the examination or constituent examination was taken, and will provide the departmental office with the information necessary to provide the student with electronic notification of the examination results. The student will be informed of this through the University study progress system.

4.6.3 If the examiner is unable to comply with the period of fifteen working days specified in Article 4.6.2, the student will be notified thereof within the specified time limit. The student will also be informed of the relevant procedure in such cases.

4.6.4 The examination result will be expressed as a whole number or a number with one decimal place between 1.0 and 10.0 (rounded to .0 or .5), including both limits. The result will not be expressed as a number between 5.0 and 6.0.

4.6.5 The examination result is considered to be a pass if the result is 6.0 or higher.

4.6.6 Not applicable.

4.6.7 Together with the written or electronic notification of examination results, students are also informed of their right to inspect their marked examination papers, as referred to in Article 4.8, as well as of the appeals procedure.

4.6.8 Not applicable.

Article 4.7  Validity of results

4.7.1 Every examination and granted exemption is valid for three years.

4.7.2 The Board of Examiners may, in accordance with the criteria specified in the Rules and Regulations and at the request of the student, extend the validity for a period to be specified by the Board itself.

4.7.3 The validity period referred to in paragraph 1 above starts on 1 September of the academic year following that in which the mark was obtained or the exemption granted.

Article 4.8  Inspection and final evaluation

4.8.1 Students are entitled to view their marked examination for a period of 30 days following the publication of the results of a written examination.

4.8.2 During the period referred to in 4.8.1, students may inspect the examination questions and assignments, as well as the marking schemes used to mark the examination.

4.8.3 Students may request feedback on the marked examination. The opportunity to do so will be announced together with the examination results.

4.8.4 The Board of Examiners is authorised to decide whether the feedback session is held in a group or individually.

4.8.5 The Board of Examiners determines where and when the feedback session will take place.

4.8.6 Students who are unable to attend the feedback session referred to in paragraph 4.8.3 due to circumstances beyond their control will be granted another opportunity, if possible within the period referred to in 4.8.1.
Article 4.9 Exemption from examinations and/or practicals

At the student’s request and after consultation with the examiner in question, the Board of Examiners may grant the student exemption from one or more examinations or practicals if the student:

- has completed a component at a research university or university of applied sciences that is similar in content and level to the component for which the student is requesting exemption, or
- has demonstrated, through relevant work or professional experience, that he or she has acquired sufficient skills and knowledge in relation to the component in question.

Article 4.10 Final examination

4.10.1 The Board of Examiners awards a degree certificate when there is sufficient proof that the final examination has been passed.

4.10.2 As part of the final examination the Board of Examiners is entitled to conduct its own evaluation of the knowledge, understanding and skills of the examination candidate and assess the results.

4.10.3 The degree is only conferred once the Executive Board has declared that all procedural requirements (including the requirement to pay tuition fees) have been met. One degree certificate is awarded for each programme. The degree certificate states that the programme or specialisation was delivered by Leiden University.

4.10.4 Pursuant to the regulations referred to in Article 7.11, third paragraph, of the Act, a student who is entitled to graduate may request the Board of Examiners to postpone graduation as long as the student has not exceeded the nominal term of study plus one academic year.

4.10.5 This request must be submitted within five working days of the student receiving notification of his or her final examination results. In the request the student must indicate when he or she wishes to receive the degree certificate.

4.10.6 The Board of Examiners may also approve the request if refusing it would result in a considerable injustice.

4.10.7 A supplement in Dutch or in English that conforms to the standard European Diploma Supplement format is attached to the degree certificate. In addition to the degree certificate, students are also issued with a translation of the degree certificate and a certificate in Latin.

Article 4.11 The degree

4.11.1 The degree of Master of Science in Political Science is awarded to those who have passed the final examination of the programme.

4.11.2 The degree certificate specifies which degree has been awarded.

Article 4.12 Degree classification

4.12.1 The student is awarded a mark for the final examination.

4.12.2 The final mark is based on the weighted average of the marks obtained for all examinations that belong to the final examination, with the exception of the examinations for which an exemption was granted or examinations for which the student only obtained a proof of attendance. Components that the student has completed from other programmes, together with components followed abroad must be approved by the Board of Examiners.

4.12.3 The weighted average of all marks is determined by multiplying the number of ECTS credits for each component by the mark awarded for this component, adding these together and then dividing the result by the number of credits earned.
4.12.4 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and the diploma supplement includes the 'cum laude' classification if the following conditions are met:

- the weighted average for all components is 8.0 or higher;
- the mark for the master’s thesis is 8.0 or higher;
- the examination was passed within the nominal study duration plus one year.

4.12.5 Without prejudice to the provisions of 4.12.6 and 4.12.7, the degree certificate and the diploma supplement includes the 'summa cum laude' classification if the following conditions are met:

- the weighted average for all components is 9.0 or higher;
- the mark for the master’s thesis is 9.0 or higher;
- the examination was passed within the nominal study duration.

4.12.6 The Board of Examiners may also decide to award a distinction in other, exceptional cases, on the condition that the weighted average mark does not differ by more than 0.5 from the grades stipulated in the fourth and fifth paragraphs above. This may involve such considerations as the student’s development throughout his or her study programme, any exceptional performances on the part of the student in completing the final paper or thesis and any other relevant exceptional circumstances.

4.12.7 If a student has been subject to disciplinary measures as a result of irregularity, fraud or plagiarism, no classification will be awarded.

Article 4.13 Further education

The degree awarded grants access to a PhD programme.

Chapter 5 Admission to the Programme

Article 5.1 Confirmation of admission

5.1.1 The Faculty Board confirms the student’s admission if he or she meets the entry requirements specified in Articles 5.2 or 5.3, insofar as the maximum number of enrolled students as determined by the Executive Board for the programme is not exceeded.

5.1.2 Students must apply for confirmation of admission according to the rules specified in the Regulations for Admission to Master’s Programmes7.

Article 5.2 Admission to the programme

5.2.1 Pursuant to Article 7.30b, first paragraph, of the Act holders of one of the following degrees may be admitted to the programme and one of its specialisations:

- a bachelor’s degree (from a recognized university, as defined by the University) in Political Science or a bachelor's degree in a related discipline.

5.2.2 The Board of Admissions may, on request, grant admission to the programmes to persons who do not meet the requirements specified in 5.2.1 but who can demonstrate to the satisfaction of the Board of Admissions that they possess an equal level of knowledge, understanding and skills as the holders of a degree specified in 5.2.1, possibly under conditions to be further determined, without prejudice to the requirements in 5.2.4.

5.2.3 In further clarification of Article 2.9 pertaining to the command of the language of instruction and the language requirement for English-taught master’s programmes: a TOEFL score of at least 600 (paper

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7 The Regulations for Admission to Master’s Programmes
Based on a grade point average of 7 or higher in the Dutch system (or equivalent) and/or other indicators (relevant extracurricular activities, honours programme, etc.); a letter of reference, curriculum vitae and a motivation letter;

- at least 80 EC in political science or political science relevant subjects;
- competency in Social Science Research Methodology, as evidenced in coursework and;
- sufficient proficiency in the English language, as evidenced by an appropriate test: a TOEFL score of at least 600 (paper based)/ 250 (computer based)/ 100 (internet based) or an IELTS score of at least 7.0.

NB: If the applicant cannot demonstrate competency in Social Science Research Methodology, s/he will be required to take a course in Research Design and Measurement in the Social Sciences (5 EC).

5.2.5 If the Executive Board has determined a maximum capacity for the programme, the order of admission will be determined by the qualitative admission requirements as referred to in Article 5.2.4.

Article 5.3 Deficiencies

5.3.1 Students who possess a bachelor’s degree from a research university or an equivalent diploma but who have 5 credits of deficiencies, may be admitted to the programme as long as they are expected to meet the entry requirements within a reasonable term.

5.3.2 Students who still have deficiencies as referred to in 5.3.1 after admission to the programme, may participate in the programme but may not sit any examinations or tests as specified by the Faculty Board in its decision to grant admission.

5.3.3 When a student is admitted under the terms of 5.3.1, the Board of Admissions puts together a programme with examination opportunities to enable the student to catch up.

5.3.4 If students are admitted to the programme on the basis of 5.3.1, the examinations that they must sit to meet the entry requirements are not considered part of the curriculum of the master’s programme.

Article 5.4 Bridging Programmes (Pre-Master’s)

Not applicable.

Chapter 6 Student Counselling and Study Advice

Article 6.1 Student progress report

6.1.1 The Faculty Board keeps records of the results of individual students.

6.1.2 Students may inspect their results in the student progress system at any time.

Article 6.2 Introduction and student counselling

The department is responsible for the introduction and student counselling.

Article 6.3 Supervision of the Master’s Thesis

6.3.1 The student draws up a thesis plan together with the thesis supervisor. This plan is based on the study load specified in the appendix referred to in 3.3.2.
6.3.2 The plan referred to in 6.3.1 includes details on the frequency of sessions with the thesis supervisor and the manner of supervision.

**Article 6.4  Professional sports**

Students who play sports at professional level are given the opportunity to adjust their study programme to their sporting activities wherever possible. The department determines who falls within this category in line with the guidelines drawn up by the Executive Board.

**Article 6.5  Disability or chronic medical condition**

Where possible, students with a disability or chronic medical condition are given the opportunity to adjust their study programme to the limitations resulting from their disability or chronic medical condition. The programme can be adjusted to the individual disability or chronic medical condition of the student in question, but this must not affect the quality or level of difficulty of the components or the programme itself.

**Article 6.6  Study and internships abroad**

Special measures will be taken for students who suffer a demonstrable delay in their studies as a result of study or an internship abroad that has been approved by the Board of Examiners, in order to limit the delay.

**Chapter 7  Transitional Provisions**

**Article 7.1  Provisions concerning students previously enrolled in the programme**

7.1.1 As of 1 September 2012, the OER applies for the duration of one year for students who enrol in the programme for the first time.

7.1.2 Not applicable.

7.1.3 For students who were newly enrolled in the programme prior to the date these Regulations came into force, the Board of Examiners may declare, at their discretion or at the student's request, the Course and Examination Regulations applicable as they were formulated in any year prior to the date these Regulations came into force.

7.1.4 If components as referred to in Articles 3.1.1 and 3.2 of the OER that are applicable pursuant to 7.1.1, 7.1.2 and 7.1.3 are no longer offered, the Board of Examiners will specify alternative components. These may be components that are offered by another institution.

**Chapter 8  Final Provisions**

**Article 8.1  Amendments**

8.1.1 Amendments to these regulations are implemented by a separate order of the Faculty Board with the prior consent of the Faculty Council.

8.1.2 Amendments to these regulations that apply to a particular academic year shall be implemented before the beginning of that year and published in the prescribed manner, unless earlier implementation of an amendment to the regulations is strictly necessary and in all reasonableness does not harm the students' interests.

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8 [The Leiden University Protocol on studying with a disability](#)
8.1.3 Amendments to these regulations may not adversely affect any prior decision pertaining to students taken by the Board of Examiners on the basis of these regulations.

**Article 8.2 Publication**

The department is responsible for the publication of these regulations, the rules and guidelines set by the Board of Examiners, and any amendment to these articles via the university website.

**Article 8.3 Entry into force**

These regulations enter into force on 1 September 2016.
Appendix 1a

The instructional components of the master’s specialisation in Political Science leading to the degree of Master of Science in Political Science at Leiden University in 2016-2017 are:

September start

<table>
<thead>
<tr>
<th>Components</th>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics**</td>
<td>5</td>
<td>500</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills**</td>
<td>5</td>
<td>500</td>
</tr>
<tr>
<td>3 seminars à 10 EC</td>
<td>30</td>
<td>600</td>
</tr>
<tr>
<td>1 Political Science Thesis Seminar* including Master’s Thesis Proposal</td>
<td>20</td>
<td>600</td>
</tr>
<tr>
<td>OR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Conflict and Cooperation: the Classics**</td>
<td>5</td>
<td>500</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills**</td>
<td>5</td>
<td>500</td>
</tr>
<tr>
<td>2 seminars à 10 EC</td>
<td>20</td>
<td>600</td>
</tr>
</tbody>
</table>

Internship including Practical Report +

Internship Research Project Seminar including Research Report 15 practical 600

+ Students who have found an internship placement must submit their internship for approval to ensure academic level and the possibility to conduct research; limited capacity to facilitate and supervise internships and the Internship Research Project seminar implies that a maximum of 15 students can follow this option.

If a component includes a practical or discussion group, the Board of Examiners can establish a required attendance rule.

The following seminars will be offered in the academic year 2016-2017 (provisional):

1. Multiculturalism and Democracy
2. Preventing Terrorism in Multicultural Europe
3. Crisis Management
4. Distributive Justice: from Local to Global Issues
5. Consensus and Conflict in the Netherlands
6. Foreign Policy Analysis
7. Conflict and Intervention
8. Conflict and Cooperation: Applying Game Theory in IR
9. Governance and Diversity in Developing Countries
10. Political Communication and Media Effects
11. Capital and Crises
12. Russia and the World
13. Transnational Politics of Human Rights

Thesis seminars Political Science to be offered in the academic year 2016-2017 in February-June (provisional): Titles to be announced in the e-Prospectus.

*Students from the September intake complete their thesis seminar in the spring semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take the thesis seminar only once in their academic year.

**Students from the September intake complete the core courses Classics and Skills in the fall semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take Classics and Skills only once in their academic year.
Appendix 1b

The instructional components of the master’s specialisation in International Organisation leading to the degree of Master of Science in Political Science at Leiden University in 2016-2017 are:

September start

<table>
<thead>
<tr>
<th>Components</th>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics***</td>
<td>5</td>
<td>practical</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills ***</td>
<td>5</td>
<td>practical</td>
</tr>
<tr>
<td>Dynamics of International Organisation**</td>
<td>10</td>
<td>practical</td>
</tr>
<tr>
<td>Two seminars à 10 EC</td>
<td>20</td>
<td>practical</td>
</tr>
<tr>
<td>One International Organisation Thesis Seminar*</td>
<td>20</td>
<td>practical</td>
</tr>
</tbody>
</table>

including Master’s Thesis Proposal and Master’s Thesis

OR

<table>
<thead>
<tr>
<th>Components</th>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics***</td>
<td>5</td>
<td>practical</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills ***</td>
<td>5</td>
<td>practical</td>
</tr>
<tr>
<td>Dynamics of International Organisation**</td>
<td>10</td>
<td>practical</td>
</tr>
<tr>
<td>One seminar à 10 EC</td>
<td>10</td>
<td>practical</td>
</tr>
<tr>
<td>Internship including Practical Report +</td>
<td>15</td>
<td>practical</td>
</tr>
<tr>
<td>Internship Research Project Seminar including Research Report</td>
<td>15</td>
<td>practical</td>
</tr>
</tbody>
</table>

+ Students who have found an internship placement must submit their internship for approval to ensure academic level and the possibility to conduct research; limited capacity to facilitate and supervise internships and the Internship Research Project seminar implies that a maximum of 15 students can follow this option.

If a component includes a practical or discussion group, the Board of Examiners can establish a required attendance rule.

The following seminars will be offered in the academic year 2016-2017 (provisional):

1. Russia and the World
2. Preventing Terrorism in Multicultural Europe
3. Crisis Management
4. Distributive Justice: from Local to Global Issues
5. Foreign Policy Analysis
6. Governance and Diversity in Developing Countries
7. Political Communication and Media Effects
8. Transnational Politics of Human Rights
9. Capital and Crises

Thesis seminars International Organisation to be offered in the academic year 2016-2017 in February-June (provisional):
Titles to be announced in the e-Prospectus.

* Students from the September intake complete their thesis seminar in the spring semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take the thesis seminar only once in their academic year.
** Students from the September intake complete Dynamics of International Organisation in the fall semester of that academic year. Students can take Dynamics of International Organisation only once in their academic year.
*** Students from the September intake complete the core courses Classics and Skills in the fall semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take Classics and Skills only once in their academic year.
Appendix 2a

February start

Students who start the master’s specialisation in Political Science in February 2017 take the core courses Classics and Skills and choose 2 seminars à 10 EC in their first semester (February-June) from the list below or they start with their Internship (15 EC) and Internship Research Project Seminar (15 EC).

<table>
<thead>
<tr>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics**</td>
<td>5</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills**</td>
<td>5</td>
</tr>
<tr>
<td>Three seminars à 10 EC</td>
<td>30</td>
</tr>
<tr>
<td>One Political Science Thesis Seminar* including</td>
<td>20</td>
</tr>
<tr>
<td>Master’s Thesis Proposal and Master’s Thesis</td>
<td></td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship including Practical Report</td>
<td>15</td>
</tr>
<tr>
<td>Internship Research Project Seminar including Research Report</td>
<td>15</td>
</tr>
<tr>
<td>Conflict and Cooperation: the Classics**</td>
<td>5</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills**</td>
<td>5</td>
</tr>
<tr>
<td>Two seminars à 10 EC</td>
<td>20</td>
</tr>
</tbody>
</table>

+ Students who have found an internship placement must submit their internship for approval to ensure academic level and the possibility to conduct research; limited capacity to facilitate and supervise internships and the Internship Project seminar implies that a maximum of 15 students can follow this option.

If a component includes a practical or discussion group the Board of Examiners can establish a required attendance rule.

Semester 2 (September-January) for cohort February 2016:

<table>
<thead>
<tr>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics</td>
<td>5</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills</td>
<td>5</td>
</tr>
<tr>
<td>Political Science Thesis Seminar*</td>
<td>20</td>
</tr>
</tbody>
</table>

Thesis seminar(s) Political Science to be offered in September-January (provisional):
Title(s) to be announced in the e-Prospectus.

Semester 1 (February-June) for cohort February 2017:

<table>
<thead>
<tr>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics</td>
<td>5</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills</td>
<td>5</td>
</tr>
<tr>
<td>Two seminars à 10 EC</td>
<td>20</td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>EC</th>
<th>Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship including Practical Report</td>
<td>15</td>
</tr>
<tr>
<td>Internship Research Project Seminar including Research Report</td>
<td>15</td>
</tr>
</tbody>
</table>

Seminars to be offered in February-June (provisional):

1. Russia and the World
2. Foreign Policy Analysis
3. Governance and Diversity in Developing Countries
4. Capital and Crises
5. Transnational Politics of Human Rights
6. Elections and Political Careers
7. Title to be announced
*Students from the February intake complete their thesis seminar in the fall semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take the thesis seminar only once in their academic year.

**Students from the February intake complete the core courses Classics and Skills in the spring semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take Classics and Skills only once in their academic year.
Appendix 2b

February start

Students who start the master’s specialisation in International Organisation in February 2017 take the core courses Classics, Skills and Dynamics of International Organisation and choose 1 seminar à 10 EC in their first semester (February-June) from the list below or they start with their Internship (15 EC) and Internship Research Project Seminar (15 EC).

<table>
<thead>
<tr>
<th>Course</th>
<th>EC</th>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics***</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills***</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>Dynamics of International Organisation**</td>
<td>10</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>Two seminars à 10 EC</td>
<td>20</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>One International Organisation thesis seminar* including</td>
<td>20</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>Master’s Thesis Proposal and Master’s Thesis</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>Course</th>
<th>EC</th>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship including Practical Report +</td>
<td>15</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>Internship Research Project Seminar including Research Report</td>
<td>15</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>Conflict and Cooperation: the Classics***</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills***</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>Dynamics of International Organisation**</td>
<td>10</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>One seminar à 10 EC</td>
<td>10</td>
<td>practical</td>
<td>600</td>
</tr>
</tbody>
</table>

* Students who have found an internship placement must submit their internship for approval to ensure academic level and the possibility to conduct research; limited capacity to facilitate and supervise internships and the Internship Research Project seminar implies that a maximum of 15 students can follow this option.

If a component includes a practical or discussion group, the Board of Examiners can establish a required attendance rule.

Semester 2 (September-January) for cohort February 2016:

<table>
<thead>
<tr>
<th>Course</th>
<th>EC</th>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>International Organisation Thesis Seminar*</td>
<td>20</td>
<td>practical</td>
<td>600</td>
</tr>
</tbody>
</table>

Thesis seminar(s) International Organisation to be offered in September-January (provisional):
Title(s) to be announced in the e-Prospectus.

Semester 1 (February-June) for cohort February 2017:

<table>
<thead>
<tr>
<th>Course</th>
<th>EC</th>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conflict and Cooperation: the Classics</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>Advanced Academic and Professional Skills</td>
<td>5</td>
<td>practical</td>
<td>500</td>
</tr>
<tr>
<td>One seminar à 10 EC</td>
<td>10</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>Dynamics of International Organisation**</td>
<td>10</td>
<td>practical</td>
<td>600</td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>Course</th>
<th>EC</th>
<th>Level</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Internship including practical report +</td>
<td>15</td>
<td>practical</td>
<td>600</td>
</tr>
<tr>
<td>Internship Research Project Seminar including research report</td>
<td>15</td>
<td>practical</td>
<td>600</td>
</tr>
</tbody>
</table>

Seminars to be offered in February-March (provisional):

1. Russia and the World
2. Foreign Policy Analysis
3. Governance and Diversity in Developing Countries
4. Capitalism and Crises
5. Transnational Politics of Human Rights
*Students from the February intake complete their thesis seminar in the fall semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take the thesis seminar only once in their academic year.

** Students from the February intake complete Dynamics of International Organisation in the spring semester of that academic year. Students can take Dynamics of International Organisation only once in their academic year.

*** Students from the February intake complete the core courses Classics and Skills in the spring semester of that academic year. Requests for an exception must be addressed to the Board of Examiners. Students can take Classics and Skills only once in their academic year.
Appendix 3

As of September 2014 the master’s evening programme leading to the degree of Master of Science in Political Science at Leiden University/Campus The Hague is no longer offered.

Regulations for students from earlier academic years who have not successfully completed all components yet (also to be published in the e-Prospectus 2016-2017):

1. Students who have not successfully completed the course ‘Democratie: Theorie en Praktijk’ (10 EC), must successfully complete the seminar “Consensus and Conflict in the Netherlands” in the Leiden day programme (10 EC);
2. Students who have not successfully completed the course ‘De Nederlandse Democratie: politicologische analyse’ (10 EC), must successfully complete the course “Advanced Academic and Professional Skills” in the Leiden day programme (5 EC) plus a thesis proposal (5 EC), for a total of 10 EC;
3. Students who have not successfully completed one seminar (à 10 EC) or more seminars of the evening programme i.e. ‘Nederland in de Wereld’, ‘Politieke Besluitvorming’, ‘Media and Politics’, must successfully complete one seminar or more seminars offered in the Leiden day programme (à 10 EC) (see Appendix 1a), subject to approval by the study advisor;
4. Students who have not successfully completed the ‘Afstudeerproject (master’s thesis)’ (10 EC), must successfully complete this component following the rules and structure as published in the 2013-2014 e-Prospectus.

If a component includes a practical or discussion group the Board of Examiners can establish a required attendance rule.