Job opening: (assistant) Student Ambassador IBP
Starting at 4 hrs/week from February until June 2016
Becoming 8 hrs/week as of September 2016 until May 2017

Are you the student ambassador we are looking for?
We are looking for an internationally oriented, (initially assistant) IBP Student Ambassador to help us promote the IBP programme. Student Ambassadors work with the psychology department and university marketing staff in a number of ways. They work with a team of recruiters to help prepare for marketing and promotional activities, and make sure these events run well. They meet with prospective students and give presentations at promotional events and at high schools. Additionally, Ambassadors keep contact with the current cohorts and help plan and promote various activities and events for the internationally oriented students in the psychology programme.

We are looking for an outgoing and motivated IBP psychology student (1st/2nd year 2015/2016) to serve as student ambassador for the IBP. Until Augustus 2016, you will be sharing the work with the current ambassador. As of September 2016, you will join the team as the new IBP ambassador.

Are you:
• An excellent communicator in the English language with a working knowledge of the Dutch language (meetings at the faculty level are in Dutch)
• Insured by a Dutch health insurance company
• A motivated student and independent worker with good grades and time for additional activities
• Interested in organizing events and activities
• Able to present to large groups
• Available for Ambassador training and IBP orientation events in the second half of August

The position entails:
From February 2016-June 2016:
• Managing Facebook pages
• Organizing social and other events for current IBP students
• Forming a team with current IBP ambassador and meeting regularly with the IBP team
• Attending regular marketing meetings at the faculty

Additional task from June 2016 onwards:
• Working at various marketing, promotional, and orientation events (Open Days, Experience Psychology Days, Student-for-a-day, IBP Orientation Days and visits to high schools)
• Organizing marketing activities (with marketing coordinator)
• Holding presentations about your study and the programme
• Coordinating and motivating the Student Helpers

We offer:
✓ The opportunity to work together with a fun team of other psychology students, other ambassadors (from other programmes) and the IBP team.
✓ A contract with an initially 4 hours (flexible) work week, from September 2016 onwards, it will be an 8 hours work week. The contract will begin February 1, 2016. You will earn approximately €11 bruto per hour. It may be possible to extend the contract for an additional academic year if both parties agree and your programme allows.
✓ Training to prepare you for the various aspects of the position.

If you are interested, please email your CV and motivation letter detailing why you are interested in the position to Jennifer Martin j.m.martin@fsw.leidenuniv.nl before Friday, November 27th. The interviews will take place on the morning of Wednesday, December 9th. Contact Jennifer Martin with questions.