

Registering for an exam by entering the activity number

Step	Action
1.	Go to the exam in the schedule of the relevant course.
2.	In the schedule, you will find the activity number of the exam. This is not the 'studiegidsnummer', but a shorter number consisting of 4 digits. Copy this number.
3.	Go to uSis > Student Center > Enroll > Enroll by entering the class number.
4.	Click on 'Enter the class number'.
5.	If necessary, choose the correct period.
6.	Click in the field 'Enter the class number' and paste the activity number of the exam.
7.	Click on 'Continue'.
8.	Select the exam you want to register for from the search results.
9.	Click on 'To Shopping Cart'.
10.	Click on 'Shopping Cart'.
11.	Select the exam you want to register for in your shopping cart.
12.	Click on 'Enroll'.
13.	Click on 'Finish Enrolling'.
14.	The registration for the exam is now completed.
15.	Please check 'My Class Schedule'. If the exam appears in your schedule, the registration has been successful.