

Statute of the Research Committee of the Faculty of Archaeology

October 2013

The Research Committee of the Faculty of Archaeology independently advises the Faculty Board on all matters relating to research at the Faculty, requested or not, and organizes discussion (meetings) in the Faculty as a whole concerning our research profiles.

Activities

The Research Committee

A) Strives to improve the research undertaken at the Faculty by:

- advising the Faculty Board on matters relating to research, including plans relating to the future strategy and policy of the Faculty's research (e.g. advising in the professorial plan, determining Research Foci)
- organizing the discussion of our research profiles in the Faculty and how our research can be strengthened, through the annual Research Day and by means of 'green papers'

B) Serves as a center of expertise and quality assessment for new research by:

- advising on the quality and feasibility of self-funded internal PhD research proposals
- advising on the quality and competitiveness of research proposals put forward by staff members for research project funding above 10.000 €
- keeping records of finished and ongoing research projects that are available to staff for consultation, providing expertise on grant programs and funding possibilities, and advising on facilities to staff seeking to secure funding (eg. courses for writing competitive grants)

C) Reports on our research by:

- preparing and coordinating the procedure of research assessments of the Faculty of Archaeology, both for external and internal use.

Composition

The Research Committee consists of 6 members representing all levels of research and different areas of research: 1 PhD student, 1 postdoc, and tenured staff, including at least one professor. The committee is assisted by the Research Policy Officer (Secretary of the Research Committee). The Chair of Research (Faculty Board) is formally not a member of the committee, but will be invited to meetings and attends when this is judged to be relevant.

The Chair and the Secretary of the Research Committee prepare the agenda for the meetings. The appointment of the Chair of the Research Committee is an internal decision agreed upon by the members of this committee and the Dean of the Faculty of Archaeology.

Communications

All important communications between the Research Committee and the Board of the Faculty of Archaeology are in writing.

The Research Committee's Chair sits in at the Faculty of Archaeology's Board meeting when this is judged to be relevant by the Research Committee and the Board.